Document Locator 2021

New capabilities make it even easier to use.

Release Innovations

New in 2021.1 - SSO and MFA

Document Locator Version 2021.1 supports single-sign-on (SSO) in Desktop, Web, and Mobile for both on-premise and hosted systems, and also allows for multi-factor authentication (MFA) using SAML or OIDC. Users can conveniently log in using their Office 365 account without the hassles of creating separate credentials, while multi-factorauthentication adds an extra layer of security.

Improved web browser experience

The entire user experience of Document Locator's WebTools has been improved, making it easier than ever to navigate and find files in the browser edition.

- New user interface with consolidated navigation and breadcrumbs
- Customized content and information on new home portal page
- File previews in right-side and pop-open viewing panes
- Messages and favorites in new direct navigation links
- Ability to drag and drop emails and attachments



New WebTools interface has been improved.



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Easier installations and upgrades

with single consolidated installer.

V 2021 Highlights

All new WebTools Desktop

Newly designed WebTools user interface for easier navigation.

Menu and breadcrumb navigation replaces tree-and-folders.



Administrators can publish information on new portal home page.



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All new WebTools Desktop application

Experience Document Locator's Web navigation inside a Windows application using the new WebTools Desktop.

- Quickly check-out and open files in their associated application, and check them back in again with similar ease as using Document Locator Desktop.
- Quickly navigate between repositories.



The new Webtools Desktop edition puts the ease of Web navigation in a Windows application.

Enhancements in Windows-integrated desktop edition

Desktop client users of Document Locator benefit from several improvements in version 2021.

File details at a glance

File details, including metadata, notes, workflows, dependencies, and records policies are accessible in a newly updated right-side information window.

Previews of files enhanced

New preview technology improves viewing of PDFs and image files like TIFs with the ability to scroll through pages.

Send files for approval

Right-click and immediately send files for simple approval without the need to configure a workflow.

Email approval

From the Outlook toolbar, messages can be routed first through Document Locator for approval before being sent.

More Updates

- New auto-generated profile property type for defaulting date properties.
- Updated desktop client add-in support for AutoCAD 2021 and 2022.