# Document Locator<sup>®</sup>

Feature Datasheet > Optional DL Fusion Search



## **Document Management Software**

### Instantly retrieve files from within other applications.

Access documents and files in Document Locator directly from inside other business applications using the optional DL Fusion integrated search technology.

With DL Fusion, people can quickly search and retrieve files in Document Locator without leaving the software applications they use on a daily basis, for example accounting systems, CRMs, or project management applications.

- Ad Hoc Searching
   Search and retrieve files with
   a click on any field inside
   other applications.
- Preconfigured Hot-Key Searching Customize hot-key searches

to retrieve documents related to field values displayed in another application.



It's easy to retrieve all related files based on account number, customer name or any other data element in other software applications using DL Fusion.

## Unified document management, company-wide.

Connecting documents with everyday business applications means that information can be managed in a centralized way for greater efficiency and control.

- Establishes centralized management of documents, drawings, and communications.
- Eliminates silos of information from forming in different line-of-business applications, where access is restricted to users of a particular application or area of business.
- Connects documents with records across multiple systems and business teams.
- Creates a unified environment where people and knowledge are leveraged companywide.



### **Benefits**

### Improves efficiency

Saves time by allowing people to search and retrieve documents without leaving familiar software applications.

### · Faster user adoption

Speeds the learning curve and makes using document management easier.

### Leverages existing software

Extends the value of existing software applications, adding the ability to search documents and files from within the applications.

### **Solutions**

### • Enterprise Document Management

Establishes a unified repository of documents that are accessible across groups and not limited to any one business application.

### Federated Records

Links documents and files to their associated records in other business systems for easy association and retrieval.

(800) 298-1172

www.documentlocator.com







### **Customized integrations with our professional services.**

DL Fusion is the first step to full integration with other business systems. Leverage the full value of other business applications by developing a direct connection between content and associated data records. Our Professional Services team can customize integrations that connect Document Locator to finance systems, CRM systems, project management applications, HR systems, and more.

### **Professional Services options**

Document Locator supports methods of bi-directional back-end integration with other applications. At one level, metadata can be extracted from ODBC-compliant databases and automatically or manually applied to imported documents—ensuring that document metadata such as customer name and invoice number are correctly applied. Also possible are more advanced back-end integrations that enable you to automate sophisticated business processes through custom scripting. For example, this level of integration could be used to associate imported documents with records in other applications.

## **Compatabilities**

Contact us to schedule an application compatibility review.

### **Related Features**

#### Adobe Acrobat Integration

Commands are available from within Adobe Acrobat and Adobe Reader.

### Custom Integration

Connect with finance systems, CRM, project management, HR, and other applications with Professional Service customizations.\*

### AutoCAD and Brava!

Manage designs and drawings and collaborate with mark-up.\*

#### Email Rules

Manage Outlook email using rules that automatically profile and import email, attachments, and faxes.\*

### Email Archive

Capture a complete record of all email and attachments companywide.\*

### Plus....

**Automated Workflow** Check-out and Check-in **Document Approval Document Scanning** Records Management Security and Auditing Version Control

\* Optional

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