



## **Companies Get Automated With Productivity Tools Like Business Process Automation and Dashboard Reporting in New Version of Document Locator® Document Management System**

*ColumbiaSoft's release of Document Locator version 6 addresses business demand for greater productivity with workflow automation, new analytics, and updated integrations.*

**Portland, Ore. – August 23 , 2010** – Businesses looking to improve productivity and implement the latest in document management technology have new options for automation and analytics with ColumbiaSoft's release of version 6 of its Document Locator [document management software](#). The company announced today that the latest version includes business process automation tools supported by document workflow, new dashboard reporting features, and updated integrations with Microsoft Office and other applications.

“Optimizing and building efficiency is a real business advantage,” commented ColumbiaSoft Executive Vice President David Pogue. “We’re leading the way in the document management industry with new technologies that help executives gain a competitive edge.”

### **Business process automation with document workflow.**

Version 6 makes it easy to define, optimize, and control repeatable business processes, techniques commonly known as “business process automation” or “[business process management](#)” (BPM). The latest version incorporates advanced document workflow functions as a standard component.

Document workflows are used to automate the flow of processes in ways that avoid common problems with paper-based, manual processes. For example, interruptions and duplications that might occur from lost, misplaced, or neglected documents are all but eliminated using document workflow because processes are governed by automated tasks, events, and notifications. Processes become consistent, repeatable, and have shorter cycle times. This can be of particular value when processes are regulated by compliance standards, or when continuous improvement measures are practiced.

### **New dashboard-style reports provide analytics.**

A new reporting module in Document Locator provides dashboard-style reports, complete with charts and graphs, so that business managers can quickly analyze trends and make decisions. The insight provided by the reports details business intelligence that can be used to build efficiency and accountability. Reporting also supports validation of processes where information is regulated.

**FOR IMMEDIATE RELEASE**

The new component is based on Microsoft SQL Server Reporting Services and includes 20 standard reports with the option to customize and build new reports.

**Updated Microsoft Office and SharePoint integrations.**

Compatibility and seamless integration with the latest Microsoft technologies is maintained in the latest release which includes updates to support Microsoft Office 2010 and Microsoft SharePoint 2010. The integration with Microsoft Office places document management commands within Microsoft Word, Microsoft Excel, Microsoft Outlook, and Microsoft PowerPoint, making it easy for people to access and use. An updated SharePoint connection provides advanced document management capabilities within the SharePoint platform without the need for extensive, custom development.

Document Locator version 6 also includes upgraded integrations with Informative Graphics Brava! Enterprise 6.2, and will support the latest eCopy ShareScan technology by Nuance.

**About ColumbiaSoft Corporation**

ColumbiaSoft is a leader in [document management software](#) and services designed to enhance efficiency, reduce risk, and improve collaboration. Information workers use ColumbiaSoft software to manage and share paper and electronic documents, e-mail, faxes, and other electronic files to reduce costs, increase productivity, automate business processes, and meet compliance requirements. As a Microsoft Gold Certified Partner, an Autodesk Authorized Developer, and an Adobe Solutions Network partner, the company's products fully integrate with popular applications such as Microsoft Windows, Office, Outlook, SharePoint, Adobe Acrobat, AutoCAD, and more. ColumbiaSoft is a privately held company based in Portland, Oregon and was founded in 1998. For more information, visit <http://www.documentlocator.com>.

###

*All referenced product names, and other marks, are trademarks of their respective owners.*

**Media Contact:**

Jim Kemp  
Marketing Communications Manager, ColumbiaSoft Corporation  
(800) 298-1172 x268  
[pr@columbiasoft.com](mailto:pr@columbiasoft.com)